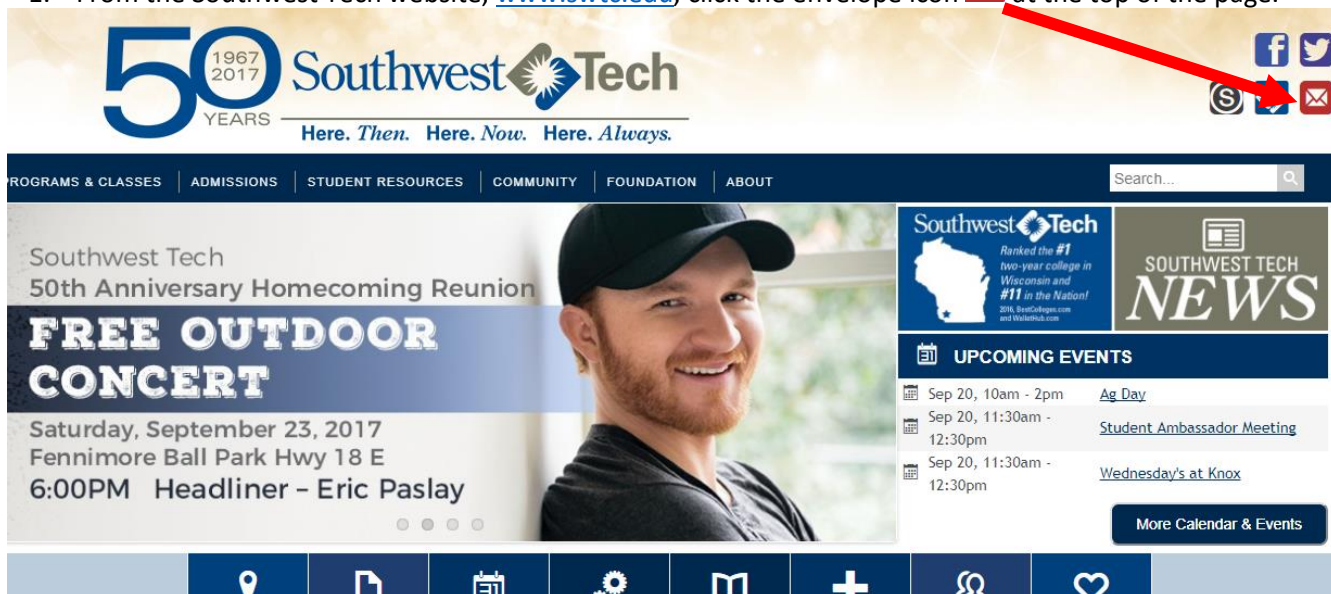


Accessing Your Student Email

All students at Southwest Tech are provided with a student email account. Google is used for the student email. Students have to activate their account before they can access their student email. See separate instructions on how to activate the student account. Student accounts are deleted after three consecutive semesters of non-enrollment.

1. From the Southwest Tech website, www.swtc.edu, click the envelope icon  at the top of the page.



2. Enter your username and password that were created during the 8-Step Account Activation process.
TIP! Your username is the first 3 letters of your last name plus the last 4 digits of your student ID.

Click on the green  button

- Call the IT Help Desk at 608.822.HELP (608.822.4357)
- Call our toll-free line at 800.362.3322 and key in 4357 when prompted for the extension
- Send an e-mail to helpdesk@swtc.edu
 - Help Desk Hours: 7:30 am – 4:30 pm, Monday-Friday